



2018 University of Oregon Law School Fair Information

Monday, November 5, 2018

Ballroom and Gumwood Room, Erb Memorial Union

Dear Law School Representative:

The University of Oregon looks forward to welcoming you to our annual law fair. The fair draws prospective law students from the University of Oregon, the greater Eugene area, and Oregon's Willamette Valley. The event features a pre-fair panel presentation followed by time to meet with prospective students. The fair strives to provide an educational experience for prospective applicants and to create opportunities for meaningful interactions between students and law school representatives.

Event Agenda

The fair will take place from 11:00 a.m. to 2:00 p.m. in the Ballroom of the Erb Memorial Union (EMU) on the University of Oregon campus. A pre-fair panel presentation will be held from 10:00 to 11:00 a.m. in the Gumwood Room of the Erb Memorial Union. The event agenda is as follows:

10:00-11:00 a.m.	Pre-fair panel presentation "Effectively Preparing for Law School" followed by questions from audience, Gumwood Room. Panelists will be selected from attending representatives.
10:30-11:00 a.m.	Representative check-in and table set-up, Ballroom
11:00 a.m.-2:00 p.m.	Individual meetings with prospective applicants, Ballroom

If you require electrical power or other arrangements for your table, please notify Kris Katkus, law fair site supervisor, no later than Friday, October 26, 2018. Requests received after this date may be accommodated only if time and staffing permit.

Location

The Erb Memorial Union (EMU) is located at the center of the University of Oregon campus, and the Ballroom is on the west side of the building on the second floor. There is an elevator, if necessary, accessible from the south loading dock. Limited parking may be available in lot 29A off University Street and 15th Avenue just south of the EMU. (You will have to pay the metered charge for the time you are using this lot. *Participants might find it easier to park in the underground Ford Alumni Center/Columbia parking garage instead.* (See below.)

Campus Parking

Parking at the UO is limited. It is recommended to arrive early to allow time to find parking. The main visitor parking option is the Columbia parking located under the Ford Alumni Center (1720 E 13th Ave). Access to the garage is available on the northwest side of the Alumni Center, which is approximately three blocks east of the EMU. The Ford Alumni Center can be found at position K6 on the following parking map

<http://infographics.uoregon.edu/campusMaps/parkingmap.pdf>.

Turn-by-turn directions to the garage can be found in the "Travelling to Eugene" section, below.

Note: If the Columbia parking garage is full, parking permits may be purchased at the kiosk in the parking garage, or at the Department of Parking and Transportation at 1401 Walnut Street. Parking permits will allow you to park at most lots on campus. Please follow the parking instructions given to you in order to avoid having your vehicle ticketed or towed. *We cannot be responsible for parking violation fines.*

Sending Materials in Advance

If you would like to ship materials ahead of time, you should mail them to the following address:

Kris Katkus
Academic Advisor/Prelaw Advisor
Office of Academic Advising
5217 University of Oregon
Eugene OR 97403-5217

We will have your materials at your table in the Ballroom when you arrive. We would greatly appreciate it if you would mail materials to arrive no *earlier* than October 30, but *please be sure to allow plenty of time for the delivery of your materials.*

Purchasing Additional Publicity

The fair will be widely advertised on campus by posters, lawn signs, and electronic media. Your school may wish to purchase an advertisement in the student newspaper, the Daily Emerald, to advertise your participation in the fair. Information including rates and publication schedules can be found at <http://dailyemerald.com>.

Meals on the Day of the Fair

Light breakfast fare (coffee and pastries) will be provided during the check-in and set-up time. A buffet luncheon will be served adjacent to the Ballroom from 12:00 to 1:30 p.m. (come and go as you please). Please notify law fair site supervisor Kris Katkus if you have special dietary needs as soon as possible.

Wireless Internet on Campus

UO Information Services has launched a new functionality that allows UO visitors to register themselves for “UO Guest” wireless access for 7 days at a time. Previously, visitors relied on faculty or staff to sponsor their access to the university's wireless network, but UO's new functionality should provide a significantly improved experience. Frequently asked questions regarding UO Guest wireless can be found at <https://it.uoregon.edu/guest-wireless-self-service-launch>.

Travelling to Eugene

By Plane:

The Eugene Airport, conveniently located approximately ten miles from downtown and campus, is currently serviced by Alaska Airlines, Allegiant, American Airlines, Delta, United Airlines, and flights connecting from any number of major airlines. Some visitors choose to fly into Portland and drive two hours south to Eugene. For Eugene Airport information, call 541-682-5544 or visit <http://eugeneairport.com/>.

By Car:

From the Eugene Airport:

- Follow Highway 99 until it becomes 7th Avenue. Get in the right lane and follow 7th Avenue until it becomes Franklin Boulevard. Get in the right lane and follow Franklin Boulevard to Agate Street. Turn right onto Agate and turn left onto 13th Avenue. Turn right immediately before the Ford Alumni Center, and stay left to enter the underground Columbia parking garage, located below the Ford Alumni Center. **PLEASE PULL GARAGE A TICKET** at the kiosk upon entry into the garage, *regardless* of whether the gate arm is raised or lowered. The Erb Memorial Union is on East 13th Avenue, approximately three blocks west of the Ford Alumni Center/Columbia parking garage. *Note:* If you need parking assistance, UO's Parking and Transportation Office can be reached at 541-346-5444.

From Portland and the north:

- From Interstate 5 South, take exit 194B. Take Exit 2 and follow the signs to the UO. Proceed over the Ferry Street Bridge. Ferry Street becomes Broadway, which becomes Franklin Boulevard. Follow Franklin Boulevard to Agate Street. Turn right onto Agate and turn left onto 13th Avenue. Turn right immediately before the Ford Alumni Center, and stay left to enter the underground Columbia parking garage, located below the Ford Alumni Center. **PLEASE PULL A GARAGE TICKET** at the kiosk upon entry into the garage, *regardless* of whether the gate arm is raised or lowered. The Erb Memorial Union is on East 13th Avenue, approximately three blocks west of the Ford Alumni Center/Columbia parking garage. *Note:* If you need parking assistance, UO's Parking and Transportation Office can be reached at 541-346-5444.

From Ashland and the south:

- From Interstate 5 North, take Exit 192. Merge onto Franklin Boulevard. After merging, get in the left lane and follow Franklin Boulevard through three lights. Look for a "UO Next Left" sign as you drive west on Franklin Boulevard. At the fourth light, turn left onto East 13th Avenue. Turn left immediately after the Ford Alumni Center, and stay left to enter the underground Columbia parking garage, located below the Ford Alumni Center. **PLEASE PULL A GARAGE TICKET** at the kiosk upon entry into the garage, *regardless* of whether the gate arm is raised or lowered. The Erb Memorial Union is on East 13th Avenue, approximately three blocks west of the Ford Alumni Center/Columbia parking garage. *Note:* If you need parking assistance, UO's Parking and Transportation Office can be reached at 541-346-5444.

Accommodations

If you are unfamiliar with the Eugene area, included below is a short list of hotels, which are within walking distance of campus:

Best Western Greentree Inn
1759 Franklin Boulevard
Eugene, Oregon 97403-1983
Phone: 541-485-2727

Phoenix Inn
850 Franklin Boulevard
Eugene, Oregon 97403
Phone: 800-344-0131

Best Western New Oregon Motel
1655 Franklin Boulevard
Eugene, Oregon 97403-1982
Phone: 541-683-3669

Holiday Inn Express
2117 Franklin Boulevard
Eugene, Oregon 97403
Phone: 541-342-1243

A complete list of lodging options and other information about the Eugene area can be found at <http://www.eugencascadescoast.org/university-of-oregon/>

Contact Information

Please do not hesitate to contact me if you have questions or if I can facilitate your visit to the UO campus. I look forward to welcoming you in person.

Kris Katkus, UO Law Fair Site Supervisor
Email: kkatkus@uoregon.edu
Phone: 541-346-1068 – **Cell (day-of): 907-830-6764** – please feel free to call or text

Finding the Ford Alumni Center/Columbia parking garage

The entrance to the below-ground Ford Alumni Center/Columbia parking garage (marked by a star below) is located on the **west side of the Ford Alumni Center**, which can be found at 1720 E 13th Ave, Eugene, OR 97403. You'll need to turn south off of 13th Ave just west of the Alumni Center to find the entrance.



The entrance to the below-ground Ford Alumni Center/Columbia parking garage looks like this. **PLEASE PULL A GARAGE TICKET** at the kiosk upon entry into the garage, *regardless* of whether the gate arm is raised or lowered. If you need parking assistance, UO's Parking and Transportation Office can be reached at 541-346-5444.

