



**2016 Portland Area Law School Fair
Saturday, November 5, 2016**

Dear Law School Deans, Admissions Directors, and Representatives:

We look forward to welcoming you to our fourteenth annual Portland Law School Fair.

WHEN AND WHERE

The fair will be held on SATURDAY, November 5, 2016, from 11:00 a.m. to 2:00 p.m., in the Smith Memorial Center Ballroom on the Portland State University campus in downtown Portland.

We advertise the event with student organizations throughout Oregon and southern Washington, and you can expect to meet students from Portland State University, Oregon State University, Reed College, the University of Portland, Western Oregon University, Lewis and Clark College, Willamette University, George Fox University, Pacific University, Washington State University-Vancouver, and many other institutions throughout the Pacific Northwest.

ARRIVAL

Transportation from Portland International Airport (PDX): PDX is located 9 miles east of downtown and is served by most domestic airlines. One way to get in from the airport to a downtown hotel is by the Tri-Met Max light rail service, which takes about forty-five minutes to an hour. For schedules and information, check www.trimet.org. The airport station is located right outside of the terminal. Taxis are easily accessible at the airport, and some local hotels offer their own shuttle service. The major rental car agencies have offices at the airport.

Locating the PSU Campus

You can locate a PSU campus map at: www.pdx.edu/campus-map. You will find that PSU may be accessible by streetcar or light rail, depending on the location of your hotel. For information on those sources of transport, see www.trimet.org.

While parking is always at a premium around the PSU campus, it might be a little easier to find a place on Saturday than it usually is during the week. Still, please be sure to arrive a little early if you drive so that you do have time to find a spot. Unfortunately, I am not allowed to provide you with special parking privileges, AND I CANNOT PAY FOR YOUR PARKING TICKETS. For information on visitors' parking, see <http://transportation.pdx.edu/visitors/parking>. Remember: **PSU is a large and growing urban university jammed into a compact area. If you must drive, be sure to allow time for parking.**

Meals on the Day of the Fair

We will have a nice brunch for you before the fair. Food should be available around 10:00 am.

Shipping Materials

If you would like to ship your brochures and bulletins ahead of time, you should mail them to the following address:

Portland State Law Fair
c/o Tim Garrison
Portland State University-ACS
630 SW Mill Street
Portland, OR 97201

We will have your materials at your table in the ballroom when you arrive. **PLEASE BE SURE TO ALLOW PLENTY OF TIME FOR THE DELIVERY OF YOUR MATERIALS. We always have a few schools that wait until the last minute to send their materials. Believe it or not, sometimes they do not arrive on time for the fair.**

LODGING

Below you will find a list of toll-free telephone numbers for many of the major hotels in the Portland downtown and airport areas and information about transportation in from the airport.

Portland State University operates the University Center hotel (formerly a Doubletree). University Center (503-221-0140) is located at 310 SW Lincoln Street, approximately eight to ten blocks from the Smith Center.

Downtown hotels include:

The Benson: (503) 228-2000
Embassy Suites: (800) 362-2779; (503) 279-9000
Four Points Sheraton: (800) 325-3535; (503) 221-0711
The Governor: (503) 224-3400
The Heathman: (503) 241-4100
Hilton Portland: (800) 445-8667; (503) 226-1611
The Mallory: (800) 228-8657; (503) 223-6311
The Mark Spencer: (800) 548-3934; (503) 224-3293
Portland Marriott: (800) 228-9290; (503) 226-7600
RiverPlace Hotel: (503) 228-3233

Hotels at the airport include:

The Clarion: (503) 252-2222
Hampton Inn: (800) 426-7866; (503) 288-2423
Embassy Suites: (800) 362-2779; (503) 460-3000

Site Supervisor:
Tim Garrison
Professor of History
Pre-Law Advisor
Phone: (503) 725-3978
Email: timgarrison@pdx.edu
Text: (503) 984-4013

Note: The best way to reach me before the day of the fair is by email. On the day of the fair, you should text me.