

# 2014 University of Oregon Law Fair Information

November 10, 2014

## Ballroom and Gumwood Room, Erb Memorial Union

Dear Law School Representative:

The University of Oregon looks forward to welcoming you to our annual law fair. The fair draws prospective law students from the University of Oregon, the greater Eugene area, and Oregon's Willamette Valley. The event features a pre-fair panel presentation followed by time to meet with prospective students. The fair strives to provide an educational experience for prospective applicants and to create opportunities for meaningful interactions between students and law school representatives.

### Event Agenda

The fair will take place from 11:00 a.m. to 2:00 p.m. in the Ballroom of the Erb Memorial Union (EMU) on the University of Oregon campus. A pre-fair panel presentation will be held from 10:00 to 11:00 a.m. in the Gumwood Room of the Erb Memorial Union. The event agenda is as follows:

10:00-11:00 a.m.	Pre-fair panel presentation "Effectively Preparing for Law School" followed by questions from audience, Gumwood Room. Panelists will be selected from attending representatives.
10:30-11:00 a.m.	Representative check-in and table set-up, Ballroom
11:00 a.m.-2:00 p.m.	Individual meetings with prospective applicants, Ballroom

If you require electrical power or other arrangements for your table, please notify Andrew Wahlstrom, law fair site supervisor, no later than Friday, October 31, 2014. Requests received after this date may be accommodated only if time and staffing permit.

### Location

The Erb Memorial Union (EMU) is located at the center of the University of Oregon campus, and the Ballroom is on the west side of the building on the second floor. There is an elevator, if necessary, accessible from the south loading dock. Park in lot 29A off University Street and 15th Avenue just south of the EMU. (You will have to pay the metered charge for the time you are using this lot.)

### Campus Parking

Parking at the UO is limited. It is recommended to arrive early to allow time to find parking. The main visitor parking option is the Columbia parking garage at the Matthew Knight Arena, which is approximately three blocks east of the EMU. Please refer to the UO parking map for garage location: <http://infographics.uoregon.edu/campusMaps/parkingmap.pdf>.

If the Columbia parking garage is full, parking permits may be purchased at the kiosk in the parking garage, or at the information kiosk located near the intersection of East 13th Avenue and Agate Street in front of Oregon Hall. Parking permits will allow you to park at most lots on campus. Please follow the parking instructions given to you in order to avoid having your vehicle ticketed or towed. *We cannot be responsible for parking violation fines.*

## **Sending Materials in Advance**

If you would like to ship materials ahead of time, you should mail them to the following address:

Andrew Wahlstrom  
Academic Advisor/Prelaw Advisor  
Office of Academic Advising  
5217 University of Oregon  
Eugene OR 97403-5217

We will have your materials at your table in the Ballroom when you arrive. We would greatly appreciate it if you would mail materials to arrive no *earlier* than November 3, but *please be sure to allow plenty of time for the delivery of your materials.*

## **Purchasing Additional Publicity**

The fair will be widely advertised on campus by posters, lawn signs, and electronic media. Your school may wish to purchase an advertisement in the student newspaper, the Daily Emerald, to advertise your participation in the fair. Information including rates and publication schedules can be found at <http://dailyemerald.com>.

## **Meals on the Day of the Fair**

Light breakfast fare (coffee and pastries) will be provided during the check-in and set-up time. A buffet luncheon will be served adjacent to the Ballroom from 12:00 to 1:30 p.m. (come and go as you please). Please notify law fair site supervisor, Andrew Wahlstrom, if you have special dietary needs as soon as possible.

## **Travelling to Eugene**

### **By Plane:**

The Eugene Airport, conveniently located approximately ten miles from downtown and campus, is currently serviced by Alaska Airlines, Allegiant, American Airlines, Delta, Frontier, United Airlines, and flights connecting from any number of major airlines. Some visitors choose to fly into Portland and drive two hours south to Eugene. For Eugene Airport information, call 541-682-5544 or visit <http://eugeneairport.com/>.

### **By Car:**

#### **From the Eugene Airport:**

- Follow Highway 99 until it becomes 7th Avenue. Get in the right lane and follow 7th Avenue until it becomes Franklin Boulevard. Get in the right lane and follow Franklin Boulevard to Agate Street. Turn right onto Agate and turn left onto 13th Avenue. Turn right onto Columbia Street, and stay left to enter the Columbia parking garage. The Erb Memorial Union is on East 13th Avenue, approximately three blocks west of the Matthew Knight Arena.

### **From Portland and the north:**

- From Interstate 5 South, take exit 194B. Take Exit 2 and follow the signs to the UO. Proceed over the Ferry Street Bridge. Ferry Street becomes Broadway, which becomes Franklin Boulevard. Follow Franklin Boulevard to Agate Street. Turn right onto Agate and turn left onto 13th Avenue. Turn right onto Columbia Street, and stay left to enter the Columbia parking garage. The Erb Memorial Union is on East 13th Avenue, approximately three blocks west of the Matthew Knight Arena.

### **From Ashland and the south:**

- From Interstate 5 North, take Exit 192. Merge onto Franklin Boulevard. After merging, get in the left lane and follow Franklin Boulevard through three lights. Look for a "UO Next Left" sign as you drive west on Franklin Boulevard. At the fourth light, turn left onto East 13th Avenue. Turn left onto Columbia Street, and stay left to enter the Columbia parking garage. The Erb Memorial Union is on East 13th Avenue, approximately three blocks west of the Matthew Knight Arena.

## **Accommodations**

If you are unfamiliar with the Eugene area, included below is a short list of hotels, which are within walking distance of campus:

Best Western Greentree Inn  
1759 Franklin Boulevard  
Eugene, Oregon 97403-1983  
Phone: 541-485-2727

Best Western New Oregon Motel  
1655 Franklin Boulevard  
Eugene, Oregon 97403-1982  
Phone: 541-683-3669

Phoenix Inn  
850 Franklin Boulevard  
Eugene, Oregon 97403  
Phone: 800-344-0131

A complete list of lodging options and other information about the Eugene area can be found at <http://www.eugencascadescoast.org/university-of-oregon/>

## **Contact Information**

Please do not hesitate to contact me if you have questions or if I can facilitate your visit to the UO campus. I look forward to welcoming you in person.

Andrew Wahlstrom  
UO Law Fair Site Supervisor  
Phone: 541-346-3211  
Email: [awahl@uoregon.edu](mailto:awahl@uoregon.edu)

Note: Email is usually the best way to reach me.